



भा.कृ.अ.प. – भारतीय चरागाह एवं चारा अनुसंधान संस्थान
ICAR - INDIAN GRASSLAND AND FODDER RESEARCH INSTITUTE

निकट पहुज बाँध, ग्वालियर रोड, झाँसी (उ.प्र.) – 284003 भारत

Near Pahuj Dam, Gwalior Road, JHANSI – 284 003 (U.P.) INDIA

Phone : 0510-2730666 Fax : 0510-2730833 email : igfri.director@gmail.com

GSTIN No. 09AGRI10129A1DU



F.No.3-4/Str.Pur./S.O.-Job work Contract/2018-19

Dated: 31.03.2019

To,

M/S Squad 7 security & Allied Services,
Plot #22, Flat#G1, Saantosh Praveen Apartments,
Old Sefilguda, Secunderabad-500056
(e-mail Squad7@live.in; jammigeeta@outlook.com)

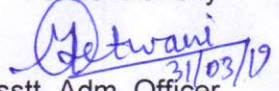
Sub : Sanction –Work Order for the month of April, 2019- regarding.

Sir,

It is to inform you that on the basis of recommendations of Farm Advisory & Farm Produce Disposal Committee, the Director. ICAR-IGFRI, Jhansi has been pleased to accord approval of various Agricultural and Allied Services – Agricultural Activities, Animal Management Activities, Cleaning, Housekeeping, Repair & Maintenance, Miscellaneous Activities, Office and Laboratory Support Activities works for the period of April, 2019 (01 month) as per job work contract for the different Divisions/PC (FC)/ Sections/Units/Farm/Lab. as per attached Annexure-I. It is also requested to create 34 bills as per Annexure –I (Sl. No. 1 to 34) for payment of the Bills.

Hence, you are hereby informed that please provide the manpower for the completion of attached Job Work in different divisions/sections/units w.e.f. 01.04.2019 positively. The list of manpower deployed in the Institute for different divisions/sections/labs/Farm may also be provided. After completion of the work, all the bills (34 nos.) alongwith attendance/presence of contract person and their verification, payment details of contract persons through which payment credited in their bank account and EPF & ESIC deposition challan may be submitted to Farm Office, IGFRI, Jhansi for processing of the payment.

Encls: As per attached Annexure-I (S.No.1 to 34).

Your's faithfully

Asstt. Adm. Officer
(Store Purchase)

Distribution:-

1. All Concerned Divisions/Sections/PC(FCs)/Pls/Unit Incharges –for further necessary action.
2. Sr. F& AO/ AAO (B&C)/SAO & HOO for kind information
3. Farm Manager through OIC Farm – for further necessary action please.
4. Concerned file.

Job/work contract for Agriculture and Allied services for the of April-2019

Annexure-I

Sl. No.	Division/ Unit	Fund source/ Division/ unit	Job/Work description	Labour category	Qty number	Number of days	Total Job work days
Institute Fund							
1	CI	Institute Fund/ HD/CI	Sowing and harvesting- annual & perennial crops & grasses; cultivation; field preparation; Weeding, hoeing, irrigation, fertilizer application, herbicide application; loading & unloading of fodder; cleaning of channels and roads	Unskilled	7	26	182
	CI: TD Block	Institute fund/ HD/CI	Inter-culturing in perennial and annual crops by spade, irrigation, harvesting of fodder, Cleaning irrigation channels, road and general area, loading of fodder in trolley etc	Unskilled	1	20	20
2	CP	Institute Fund/ HD/CP	Intercultural operation, irrigation, top dressing, herbicide application, fodder cutting, loading of fodder, cleaning of roads, help in data recording, soil sampling etc	Unskilled	5	26	130
	CP: TD Block	Institute fund/ HD/CP	Irrigation, Inter-culture, herbicide application, top dressing, harvesting of fodders (crops + trees), cleaning of roads and channels etc (cultivated crops)	Unskilled	1	20	20
	CP (CAL)	Institute Fund/ HD/CP	Assistant in lab work	semi- skilled	1	23	23
3	GSM	Institute Fund/HD/GSM	Crop/tree management- collection of seed, data recording, cleaning of bushes, irrigation, inter-culturing operations repairing, maintenance of nursery	Unskilled	5	26	130
	GSM: TD Block	Institute fund/ HD GSM	Inter-culturing in perennial grasses, legumes, silvipasture by spade, harvesting of grasses and legumes, cleaning road and general area, loading of grasses in trolley etc.	Unskilled	1	20	20
4	FMPHT	Institute Fund/HD/ FMPHT	Tractor Drivers: to operate tractors/ Operator BHL/Reaper binder/Lawn mower of FMOU Tractor Maintenance/Welding and black smithy	Skilled	8	26	208
				Semi Skilled	3	26	78
5	CMD	Institute Fund/I/C CMD	Electrical maintenance (Campus and farm)	semi skilled	2	26	52

M. Aravind
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6	PAR	Institute Fund/HD PAR	Electrical maintenance (Campus and farm) Assistance in Plumbing, civil works; carpentry; mason work; pump operation and other related work Cleaning related activity: cleaning of office/lab /guest house/residential campus Hand milking (morning & evening), milk packaging, counting & recording, bull handling, semen collection etc. A. care and management of large and small animals, includes dung removing, shed cleaning/washing, feed offering in mangers, retusal removing from mangers, animal washing, weighing/chaffing, loading and unloading of feed and fodder in tractor trolley, shed wise distribution of feed, cleaning of animal complex premises & road, grazing and fodder conservation (silage and hay making) and all other related works. B. Fodder production & management, Fodder harvesting and transport.	semi skilled semi skilled unskilled semi skilled unskilled	2 7 7 8 12	23 26 26 26 26	46 182 182 208 312
7	Seed Tech	Institute Fund/HD Seed Tech	Irrigation, hoeing, fertilizer application, weeding, spraying of herbicide, green fodder cutting	Unskilled	1	26	26
8	Office	Institute Fund/ Office	AAO (str. Pur.); diary dispatch and maintenance work	semi-skilled	1	23	23
9	Office	Institute Fund/ Office	I/c, Guest house; Maintenance work	semi-skilled	1	26	26
10	Office	Institute Fund/ Office	DDO (B&C); Computer & office related work	skilled/ clerical	1	23	23
11	Office	Institute Fund/ Office	AAO (Str. Phy.) Computer & office related work	skilled/ clerical	1	23	23
12	Office	Institute Fund/ Office	AAO (Vehicle) shared with DDO/MR; Computer & office related work	skilled/ clerical	1	23	23
13	Office	Institute Fund/ Office	AAO (Vehicle); Drivers	skilled	3	23	69
14	Office	Institute Fund/ Office	I/c Security; Drivers	skilled	1	23	23

M. Dwivedi
21/03/19

