



भा.कृ.अ.प.—भारतीय चरागाह एवं चारा अनुसंधान संस्थान  
ICAR - INDIAN GRASSLAND AND FODDER RESEARCH INSTITUTE

निकट पहुज बाँध, ग्वालियर रोड, झॉंसी (उ.प्र.) – 284003 भारत  
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GSTIN No. 09AAAI1830P5ZD



F.No.3-4/Str.Pur./Agri.Job work contract/2019-20

Date: 30.01.2021

To,

Scientific Security Management Services Pvt. Ltd.,  
E-1, Mansarover Garden, New Delhi-110015  
(E-mail: smonga@ssmsonline.com)

**Sub :** Work Order for the month of February, 2021 - regarding.

Sir,

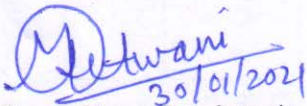
It is to inform you that on the basis of recommendations of Farm Advisory & Farm Produce Disposal Committee, the Director, ICAR-IGFRI, Jhansi has been pleased to accord approval of various Agricultural and Allied Services – Agricultural Activities, Animal Management Activities, Cleaning, Housekeeping, Repair & Maintenance, Miscellaneous Activities, Office and Laboratory Support Activities for the period of February, 2021 (01 month) as per job work contract for the different Divisions/PC(FC)/Sections/ Units/Farm/Lab (Attached as Annexure-I).

Hence, you are hereby informed that please provide the manpower for the completion of attached Job Work in different divisions/sections/units. The list of manpower deployed in the Institute for different divisions/ sections/ labs/Farm may also be provided. After completion of the work, all the bills alongwith attendance/presence of contract persons and their verification, payment details of contract persons through which payment credited in their bank account and EPF & ESIC deposition Challan may be submitted to Farm Office, IGFRI, Jhansi for processing the payment.

This issues with the approval of the Director, ICAR-IGFRI, Jhansi.

Your's faithfully

Encl: Annexure-I (Page 1 to 6)

  
30/01/2021  
Asstt. Adm. Officer (Store Purchase)

**Distribution:- (Through e-mail)**

1. Mr. Brajendra Singh Rana, Supervisor of Scientific Security Management Services Pvt. Ltd., E-1, Mansarover Garden, New Delhi.
2. All Concerned Divisions/Sections/PC(FCs)/PIs/Unit Incharges –for further necessary action.
3. Sr. F& AO/ AAO (B&C)
4. Farm Manager through OIC Farm – for further necessary action please.
5. Vigilance Officer, IGFRI, Jhansi.
6. I/C AKMU – for uploading on Institute Website.
7. Sr. A.O. & Head of Office for kind information please.



## Job/work contract for Agriculture and Allied services for February 2021

Sr.No.	Division/Unit	fund source/Division/unit	Job/Work description	Labor category	Qty number	Number of days	Total Job work days	Heads/in charges
1	CI	Institute fund/H D/CI	Harvesting and threshing of multicut annuals and perennial grasses; hoeing and weeding work in oat, berseem; irrigation in rabi crops and perennial grasses and agriculture work in TD block	Unskilled	10	21	210	Dr. Shahid Ahmed, Head, shahidjhs@rediffmail.com Nob.9453338778
			Assistance in PGR activities	Unskilled	1	21	20	
			Assistance in Plant Protection Laboratory & field	Unskilled	1	21	20	
			Assistance in Biotechnology lab, field, glass house and net house	Unskilled	1	21	20	
2	CP	Institute Fund/HDD/CP	Weed management, irrigation, spraying of herbicides/ pesticides, Fodder cutting (green/dry), loading of fodder, help in data recording, soil sampling, road & bund cleaning, in CP farm and TTD block and managements of experiments.	Unskilled	9	21	189	Dr. Sunil Kumar, Head sktiwar98@gmail.com Mob.9415719637
			IFS project related work	Unskilled	1	21	21	
			Assistant in lab (CAL Soil)/field work	Skilled	1	21	21	
3	GSM	Institute fund/H D/GSM	• Data recording of tree. Interculturing of basins of fruit trees and supply of life saving irrigation in basins, cleaning of roads around experiments. Nursery activities, irrigation to tree saplings, shifting of plants etc.	Unskilled	9	21	189	Dr. Ram Vinod Kumar, Head rvkumar4@rediffmail.com Mob.9415505742
			• Interculturing and life saving irrigation in hortipasture and silvipasture model at TTD block	Skilled	1	21	21	
4	FMP HT	Institute Fund/HDD/F MHT	Tractor drivers to operate tractors/1 BHL/Operator BHL/Reaper binder/lawnmower of FMOU.	Skilled	10	24	240	Dr CS Sahay, OIC-FOMU, sahaycs@gmail.com
			Workshop mechanic in tractor/ machine Maintenance	Skilled	3	24	72	
			Workshop mechanic for welding and black smithy	Semi Skilled	2	24	48	
			Data collection, experimentation and help in research work/feed product preparation & conducting feeding trials/leaf meal making / fabrication help in new machine development/ field work of divisional scientists	Semi Skilled	1	21	21	
				Skilled	1	21	21	Dr. P.K. Pathak, Head pkpathakigfri@yahoo.com Mob.9450078170
				Unskilled	2	21	42	

*[Signature]*  
30/11/2021



	CMD	Institute Funded/IC CMD	Electrical maintenance (Campus and farm) Assistance in plumbing, civil works; carpentry; mason work; pump operation and other related work. Plumbing and carpentry work Hedge cutting, watering of plants & pots, weeding of lawn and office area and guest house etc A. Cleaning related activity: cleaning of office/lab /guest house/residential campus B. whole farm units cleaning including divisional Farm units (One for guest house; One for CR farm, FOMU and dairy two days in a week)	Skilled Semi skilled Skilled Unskilled	4 8 1 3	24 24 24 24	96 192 25 72	Dr. S.R. Kantwa, OIC srkantwa@yahoo.co.in Mob. 9452378154
	PAR	Institute Funded/HD/PA R	Hand milking (morning & evening), milk packaging, counting & recording, bull handling & semen collection etc. Care and management of large and small animals which includes dung removing, shed cleaning/washing, feed offering in mangers, refusal removing from mangers, animal washing, weighing/chaffing, loading and unloading of feed and fodder in tractor trolley, shed wise distribution of feed, Cleaning of animal complex premises & road, grazing. Fodder production & management: harvesting, transport.	Semi skilled Unskilled	7 15	24 24	168 360	Dr. A.K. Mishra, Head asimkmisra@gmail.com Mob. 9453083485
6			Care and management of large and small animals which includes dung removing, shed cleaning/washing, feed offering in mangers, refusal removing from mangers, animal washing, weighing/chaffing, loading and unloading of feed and fodder in tractor trolley, shed wise distribution of feed, Cleaning of animal complex premises & road, grazing and fodder conservation (silage and hay making) and all other related works	Unskilled	6	24	144	Dr. S.K. Mahanta, PI mahantask@rediffmail.com Mob.9451265901
7	Seed Tech	Institute Funded/HD/Seed Tech	Assistance in institute funded projects including ST Laboratory, divisional office work etc (Lakara block and ST division)	Unskilled	2	21	42	Dr. V.K. Yadav, Head vijayyadav777@gmail.com Mob.9412463923
8	Security	Institute Funded/OIC Security	I/C Security Driver	Skilled	1	24	24	OIC- Security
9	Office	Institute	AAO (Vehicle) drivers	Skilled	2	24	48	Sh. Abhishek

*Abhishek*  
30/01/2021